

**DEPARTMENT:** NORTH TONAWANDA WATER DEPARTMENT  
**CLASSIFICATION:** NON-COMPETITIVE  
**APPROVED:** JANUARY 23, 2017

### **WATER MAINTENANCE WORKER**

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for the performance of a variety of semi-skilled activities in connection with the construction, maintenance and repair of water mains, services and hydrants. Complex or unusual work is performed under the direct supervision of the Senior Water Maintenance Worker or other supervisor while routine tasks are performed under general supervision and inspected upon completion. Supervision may be exercised over the work of helpers and laborers. Does related work as required.

#### **TYPICAL WORK ACTIVITIES:**

1. Installs and maintains water mains, valves, fire hydrants and service lines;
2. Makes residential and commercial taps on city water lines;
3. Flushes, removes, repairs and installs fire hydrants;
4. Sets, repairs, raises and lowers gate boxes;
5. Participates in excavation and backfill activities;
6. Installs and reads water meters;
7. Investigates, locates and repairs leaks in water mains and services;
8. Investigates complaints from customers and refers them to supervisor;
9. Maintains tools, supplies and equipment and takes simple inventories;
10. May operate backhoe and truck in the excavation and backfill activities.

#### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of the practices, tools and equipment used in the construction, maintenance and repair of water mains, valves, fire hydrants and service lines; ability to operate moderately complex motor equipment; ability to understand and carry out oral and written instructions; mechanical aptitude; physical condition commensurate with the demands of the position.

#### **MINIMUM QUALIFICATIONS:**

One (1) year of experience as a plumber's helper **OR** one (1) year of full-time paid experience in street construction or public works activities.

#### **SPECIAL REQUIREMENT:**

Possession of a valid New York State Motor Vehicle license to operate vehicles used in this position at time of appointment and for the duration of employment; **OR**

Submission of an administrative letter from the appointing authority indicating the position does not need the special requirement.