

DEPARTMENT: NORTH TONAWANDA DEPARTMENT OF PUBLIC WORKS
CLASSIFICATION: COMPETITIVE
APPROVED: 12/17/98

TRAFFIC MAINTENANCE SUPERVISOR

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for supervising and participating in the installation, maintenance and repair of various traffic control equipment, signs, and markings. Also oversees wiring for other City owned buildings. The work is performed under the general direction of the Assistant Public Works Superintendent with considerable leeway allowed for the exercise of independent judgment in carrying out assignments. Direct supervision is exercised over the work of subordinate traffic maintenance personnel. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Supervises and participates in the installation, maintenance, preparation and repair of fire alarm boxes, switchboards, gongs, signals, high water alarms, radio fire alarm boxes, air raid sirens, overhead and underground cables;
2. Supervises and participates in the installation, maintenance, preparation and repair of traffic signs, posts, paints street and parking lot striping;
3. Supervises and participates in the electrical, telephone, and computer wiring performed in various city owned buildings;
4. Prepares and maintains departmental work reports and records;
5. Maintains an inventory of various supplies and equipment such as: traffic control equipment, cables, signs, posts and striped lines for use throughout the city;
6. Supervises and participates in the operation of trucks, hydraulic digger, and pole setter;
7. Supervises and participates in maintenance, cleaning and minor repairs to equipment;
8. Supervises and participates in installation of radios and equipment;
9. May be required to have a International Municipal Signal Association Certification.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of the state and local regulations, common practices, tools, terminology and safety precautions associated with the construction, installation and repair of traffic control devices; good knowledge of the principles of electricity; ability to plan, assign, and supervise the work of others; ability to understand and carry out oral and written instructions; mechanical aptitude; ability to work from plans and sketches; ability to prepare reports and maintain records; dependability; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS

Graduation from high school or possession of a New York State equivalency diploma;

- AND:**
1. Five (5) years of experience in the installation maintenance and repair of traffic control signals and/or radio fire alarm equipment, one (1) year of which would shall have been in a supervisory position.