

**REGULAR MEETING OF THE ADMINISTRATIVE BOARD
OF
NIAGARA COUNTY SEWER DISTRICT #1**

Held on the 22th day of October 2014 at the Water Pollution Control Center

PRESENT: Commissioner Marc R. Smith, Chairman
Commissioner James Riester, Vice-Chairman
Commissioner Dennis Brochey
Commissioner Robert B. Cliffe
Commissioner Wright H. Ellis
Commissioner Sylvia Virtuoso

EXCUSED: Robert P. Lannon, CRA Infrastructure & Engineering

ALSO PRESENT: Anthony M. Hahn, Administrative Director, NCSO #1
John T. Timkey, Chief Operator, NCSO #1
P. Andrew Vona, Attorney for District
Thomas W. Blodgett, CRA Infrastructure & Engineering
Anthony J. Nemi, Liaison, Niagara County Legislature
Suzanne-Marie C. Fulle, NCSO #1
Joanne M. Teixeira, NCSO #1

Chairman Smith called the meeting to order at 3:30 p.m.

Roll call was taken by Suzanne-Marie C. Fulle.

Upon motion duly made by Wright H. Ellis and seconded by Robert B. Cliffe, it was resolved that the minutes of the September 24, 2014 meeting be approved as presented. This motion was carried.

Upon motion duly made by Wright H. Ellis and seconded by James Riester, it was resolved that the following vouchers be paid from their respective accounts:

FORWARDED

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Bytronics	Digging Notifications	30.60
Dig Safely	Digging Notifications	49.00
Frontier	Mapleton Rd PS	53.30
National Fuel	Plant	108.10
National Fuel	Shawnee Rd PS	122.15
National Fuel	Townline Rd PS	181.32

National Grid	Elec Dist. - East Canal PS	1,158.13
National Grid	Elec Dist. - Mapleton Rd	144.96
National Grid	Elec Dist - Moyer Lift	54.28
National Grid	Elec Dist - Plant	6,179.69
National Grid	Elec Dist - Shawnee Road	167.97
National Grid	Elec Dist - Tonawanda Creek Rd PS	449.18
National Grid	Elec Dist - Townline Rd PS	330.63
National Grid	2044 Niagara Falls Blvd (meter)	21.54
National Grid	2059 Niagara Falls Blvd (meter)	21.02
Niagara County Public Works	Elec Supply - Tonawanda Creek Rd (July 2014)	367.47
Niagara County Public Works	Elec Supply - Mapleton PS (August 2014)	111.68
Niagara County Public Works	Elec Supply - East Canal PS (August 2014)	932.97
Niagara County Public Works	Elec Supply - Moyer Lift (August 2014)	25.67
Niagara County Public Works	Elec Supply - Shawnee Rd (August 2014)	83.58
Niagara County Public Works	Elec Supply - Townline Rd (August 2014)	435.86
Niagara County Public Works	Elec Supply - Plant (August 2014)	10,926.06
Niagara County Public Works	Elec Supply - Rapids Road (July & August 2014)	505.06
NYSEG	Rapids Rd PS	38.35
NYSDEC	SPDES MSGP Fees	100.00
QLT	Tonawanda Creek Rd PS	13.35
Time Warner	Internet	758.17
Town of Pendleton Water	East Canal PS	24.80
Town of Pendleton Water	Tonawanda Creek Rd PS	11.00
Town of Wheatfield	Fuel for County Vehicles (July, August, Sept. 2014)	2,165.64
Town of Wheatfield Water	Mapleton Rd PS	11.90
Town of Wheatfield Water	Shawnee Rd PS	11.90
Town of Wheatfield Water	Townline Rd PS	126.00
Town of Wheatfield Water	Moyer Lift PS	11.90
Verizon	East Canal	24.93
Verizon	Plant	140.77
Verizon	Moyer Lift PS	18.60
Verizon	Rapids Rd PS	22.84
Verizon	Shawnee Rd PS	18.25
Verizon	Tonawanda Creek	29.29
Verizon Wireless	Cellular Phones	64.73

TOTAL

\$ 26,052.64

TO BE PAID

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Absolute Standards Inc.	Lab Supplies	500.00
Allied Waste	Sludge Disposal	12,131.89
Allied Waste	Recycling Service	37.36

Applied Sciences Group Inc	Tonawanda Creek Rd PS - Repair of air compressor pressure switch	760.00
Augies Automotive	NYS Inspection, axel seal and brake check	262.63
Bison Laboratories, Inc.	Sodium Hypochlorite	2,803.94
Buffalo Courier Services	Delivery Service to Rochester Lab	1,104.00
Buffalo News	Job Placement Ad for Administrative Director	317.43
CEM Services	Inspection of roof for asbestos	150.00
Chudy Paper	Paper Towels & Toilet Tissue	302.14
City Electric	Adapter, misc. supplies	177.84
CRA	September Monthly Retainer	750.00
CRA	Misc. Project Assistance/SCADA (Project #630191)	14,427.50
CRA	2014 I/I Project (Project #631071)	22,275.00
CRA	2014 Roof Replacement (Project #631067)	1,743.50
CRA	SPDES Permit Compliance/Clarifier Baffle (Project #631076)	26,578.00
Dival Safety	LEL Sensor	384.00
Drake Lawn & Garden Inc.	Weed Wacker Line	57.99
Evoqua	Lab Grade Water	291.90
Falls Auto Spring Inc.	Transmission Range Valve	50.00
Farley Riggers & Movers, Inc.	Crane Service to set repaired motor at East Canal PS	324.00
Federal Express	Overnight Lab Samples	579.82
Fisher Scientific	Lab Supplies	1,215.41
Gaines Electrical Contracting, Inc.	Alfa Laval Centrifuge Controls Upgrade, Plus Start Up/trouble shooting assistance	10,975.00
Greater Niagara Mechanical	Fix Heat in Front Admin Building	211.21
Greater Niagara Newspaper	Job Placement Ad for Administrative Director	36.75
Grove Roofing	2014 Roof Replacement Project	321,765.00
GZA GeoEnvoronmental, Inc.	Aquatic Toxicity Testing	787.00
Hahn, Anthony	Travel Mileage	80.64
Irr Supply Centers	Faucet handles for lab, plumbing supplies	223.28
Isle Chem	Lab Analysis	1,413.50
Jobs Weekly (WNY Jobs.com)	Job Placement Ad for Administrative Director	95.00
JP Industrial Supply	Maintenance Supplies	108.65
Kanouff, Walter	Clothing Allowance	400.00
K & K Janitorial Service, Inc.	General Cleaning for October 2014	390.00
Koester Associates	Vapor Filter/Service Visit at Shawnee Road PS	343.81
Lozier	Laboratory Services	280.00
Lubrication Engineers, Inc.	Lube Oil	820.80
Mark Cerrone Inc.	Emergency Repair - Transit Road Interceptor Sewer Collapse	449,495.91
Martech Controls	Scott Safety Gas Detection System	5,855.00
Microbiologics	Lab Supplies	736.68

Modern Corporation	Dumpsters	175.27
Moley Magnetics	Rebuild Pump at East Canal	1,990.00
MTEK, Inc.	Lab Supplies	1,775.05
Musial, Gene (Ryan's Exterminating Co)	Spray Filter Building	155.00
Napa Auto Parts	Oil, Fuse	49.98
New Pig	Sump Skimmers (Grease Logs)	592.60
Nibasco Automation	Valve Actuator Replacement for Filter #2	7,017.64
NSI Lab Solutions	Lab Supplies	1,673.50
NYWEA	Wastewater Treatment Plant Op. Certificate renewal for John Timkey	160.00
Occustar Inc.	Employee First Aid Training/Respirator Exams (3)	810.00
Polydyne Inc.	Polymer	15,042.00
7N5-Praxair Distribution Inc.	Maintenance Supplies	103.85
PVS Technologies, Inc.	Ferrous Chloride	5,323.28
Recreational Warehouse	Double Water Tubes for Centrifuge Drain	95.88
Rochester Midland Corporation	Sanor Restroom Services 11/1/14-10/31/15	803.88
Ronco	Maintenance Service Agreements	367.50
RTC	Settleable Solids (Laboratory Supplies)	347.88
Scive, Matthew	2014 Clothing Allowance	400.00
Service Bearing & Transmission, Inc.	Oil Seals	77.03
Share Corporation	Universal Sonic Bonded Pads/Maintenance Supplies	613.72
Shatzel, Christopher (Matador)	Carpet Floor Protection	119.00
Simmers Crane Design & Services	Belts	44.58
Teixeira, Joanne	Travel Mileage	41.66
U.S. Postmaster	Stamps for postcards - public hearing	86.70
Vona, P. Andrew	Monthly Retainer-September 2014/Legal Services	2,500.00
VWR, International LLC	Shelf for fecal lab	67.61
WW Grainger Inc	Pressure Regulator, pressure switch, sealing gland, packing fiber, sealing compound	269.97

TOTAL

\$ 921,946.16

TOTAL FORWARDED
TOTAL APPROVED O&M
GRAND TOTAL APPROVED

\$ 26,052.64
921,946.16
\$ 947,998.80

This motion was carried.

Review of the September 2014 Financial Report showed an Operation and Maintenance balance of \$7,171,409.08. Upon motion duly made by Wright H. Ellis and seconded by James Riester it was

resolved that the Sewer District's September 2014 Financial Report be approved as presented. This motion was carried.

Communications:

1. December meeting/Dinner - December meeting/dinner will be held on Wednesday, December 17th, at 6:00 p.m. at the Youngstown Yacht Club in Youngstown, NY.

Old Business:

There is nothing new to report this month.

Chief Operator's Report:

a. Alfa Laval Centrifuge Controls Upgrade - Mr. Timkey reported that due to the actions of the ABB Engineer provided by Alfa Laval, the gearbox of the Alfa Laval centrifuge was damaged during the startup procedures for the new controls. The gearbox was shipped to Alfa Laval in Virginia for inspection/repair. Estimates to repair/replace the gearbox range from \$11,000 to \$150,000. Mr. Timkey stated that after consulting with Mr. Vona, he sent an email to Alfa Laval regarding the damage. The Alfa Laval Representative stated that they wanted to inspect the unit before accepting responsibility for the damage. Mr. Timkey will advise Mr. Vona of Alfa Laval's response.

Administrative Director's Report:

a. 2015 Budget - Mr. Hahn reported that it has not yet been determined what the expected health care increases are at this time. There will be an increase from last year to the 2015 budget.

b. Public Hearing Notification regarding Sewer District Assessment - Mr. Hahn reported that the following meetings are scheduled at this time: November 17th - Public Works, November 18th - Budget Hearing Legislation Meeting and the November 19th - 2015 Budget Presentation. Mr. Hahn stated that if the board would allow, he would be willing to attend these meetings on behalf of the NCSD #1 which would cover both the 2015 Budget and Public Hearing Notification.

c. Sinkhole - Mr. Hahn reported that previous discussions with Mark Cerrone, Inc. had estimated that the Transit Road Emergency Repair cost would be in the \$225,000 range, which at that time the

sewer repair was almost completed. Total invoices for Cerrone's final payment now total approximately \$450,000. Mark Cerrone, Inc. stated that the completed job entailed mitigation of the asbestos pipe which slowed progress and increased their original estimate. There was also a discussion by the Board regarding some changes that should be considered to the emergency repair contract. Mr. Hahn stated that the Board had initially authorized the transfer of \$325,000 to cover the cost of the emergency repair which included engineering fees for inspection services. Due to the project increase, an additional \$175,000 is needed for payment of the total invoices. Mr. Hahn is requesting Board authorization to transfer an additional \$175,000 for the Transit Road emergency repair for payment of the final project invoices.

Upon motion duly made by Wright H. Ellis and seconded by James Riester, it was resolved that the Administration Board of the Niagara County Sewer District #1 hereby authorizes Mr. Hahn to transfer an additional \$175,000 for the Transit Road emergency repair in order to cover the additional project expenses and payment of the final project invoices. This motion was carried.

d. Niacet Contract - Mr. Hahn reported that under Article 5 of the old contract the NCSD #1 would accept up to 50,000 gallons of the Niacet waste a week and that if we cannot accept that amount, Niacet has the option to bill us the difference of having to send it to another facility for processing. Mr. Hahn stated that due to our new SPDES permit, we are restricted in the amount we can effectively treat to 11,000 gallons/week. He stated that Niacet has agreed to a 10% increase in their fee schedule and will also pay for a new pump that would be used exclusively for Niacet, but will not accept the terms of the decrease of volume accepted by the district in the current contract verbage, or the total rescinding of Article 5. Mr. Hahn stated that Andy Vona will be working on new verbage on the contract and we are still in the negotiation phase.

d. Wet Well - Mr. Hahn reported that he met with the Teamsters representative and the two NCSD #1 Teamster union stewards regarding the wet well. It was determined that deeming the wet well a confined space with the appropriate confined space permit was agreeable to all parties.

e. Emergency Repair Contract - Insurance requirements for the emergency repair contract were discussed in detail. The existing contract contains requirements that are unnecessary and costly for the emergency contractor to maintain, with no guarantee of work in a given year. Mr. Blodgett from CRA also stated that based on lessons learned from the current emergency repair at Transit and Robinson, a loophole in the contract needs to be addressed regarding subcontracted work percentages and rates. Mr. Vona will work with the District to update the verbage for presentation at the November administrative board meeting.

f. Labor Negotiations - Mr. Hahn reported that he will be meeting on Friday morning to discuss ongoing Teamster union negotiations with NCSD #1 Teamster union stewards, their representative from the Teamsters union and representatives from Niagara County employment and labor relations.

g. Personnel - Upon motion duly made by Wright H. Ellis and seconded by Robert B. Cliffe, it was resolved that the Board adjourn to executive session to discuss personnel. This motion was carried.

Upon motion duly made by Robert B. Cliffe and seconded by Wright H. Ellis, it was resolved that the Board adjourn from executive session and re-open the regular meeting. This motion was carried.

Engineering Report:

1. General Retainer (CRA Project No. 630191)
 - Miscellaneous requests/reviews/assistance ongoing under Phase 40 and SCADA support services
 - **BOARD ACTION REQUESTED – None**

2. Development of New 10-Year Capital Improvement Plan (CRA Project No. 631024)
 - Next steps, implementation of priority projects, O&M projects, and schedule for approved plan
 - **BOARD ACTION REQUESTED – None**

3. Mapleton Road Pump Station Improvements (CRA Project No. 631047)
 - Waiting on equipment lead time/delivery for construction to commence. Pump delivery expected November 1st.
 - **BOARD ACTION REQUESTED – No Cost Contract Extension due to pump delivery**

Tom Blodgett reported that the delivery of the replacement pumps for the Mapleton Station have been significantly delayed by the manufacturer and it is now expected to be shipped for delivery around

November 1st. Since the original project completion date is October 26, 2014 and the delay is not in the direct control of the contractor, Kandey Company has requested a no cost time extension to allow for the installation. Mr. Blodgett requested board approval to give Kandey Company an extension until January 15, 2015 for the completion date for the installation of the new pump which would be at no cost to the District.

Upon motion duly made by Wright H. Ellis and seconded by Robert B. Cliffe, it was resolved that the Administrative Board of Niagara County Sewer District #1 hereby gives authorization for a no cost time extension to Kandey Company until January 15, 2015 for the completion date for the project. This motion was carried.

4. WPC 2014 Roof Replacement Project (CRA Project No. 631067)
 - Onsite construction activity ongoing. Contract completion date is November 8th
 - BOARD ACTION REQUESTED – None
5. 2014 District I/I Project – Manhole Inspection Program (CRA Project No. 631071)
 - Field inspections and database work continuing, draft report/recommendations being completed.
 - BOARD ACTION REQUESTED – None
6. 2014 SPDES Permit Schedule of Compliance Action Items (CRA Project No. 631076)
 - Clarifier baffle project submittals reviewed, construction expected in November 2014
 - Flow Study Work Plan submitted to NYSDEC by October 1, 2014 deadline. Mercury Minimization Program draft plan under final review. Base plant hydraulic and process modeling complete
 - BOARD ACTION REQUESTED – None

Attorney's Report:

Mr. Vona stated that he would keep in touch with John Timkey regarding the costs incurred for the emergency repair of the Alfa Laval pump gear box. He also will work on updating the verbage for the emergency repair contract for a final draft to be presented to the board at the November administrative board meeting.

New Business:

1. Town of Wheatfield 2014 I/I Project - Mr. Cliffe presented to the board a request that the Town of Wheatfield be reimbursed \$20,000.00 towards the sanitary flush and CCTV review of various sewer lines in the lower area of the town located along the Barge Canal. Mr. Cliffe is requesting reimbursement to Kandey Company, the lowest bidder in the amount of \$15,900.00 and to Wendel in the amount of \$3,900.00 for their Scope of Work - Quote Document Preparation.

Upon motion duly made by Sylvia Virtuoso and seconded by Wright H. Ellis, it was resolved that the Administrative Board of Niagara County Sewer District #1 hereby approves the request of Mr. Cliffe request that the Town of Wheatfield be reimbursed \$20,000.00 towards the sanitary flush and CCTV review of various sewer lines in the lower area of the town located along the Barge Canal. Mr. Cliffe is requesting reimbursement to Kandey Company, the lowest bidder in the amount of \$15,900.00 and to Wendel in the amount of \$3,900.00 for their Scope of Work - Quote Document Preparation.

2. Town of Pendleton 2014 I/I Project - Mr. Riester presented to the board a request that the Town of Pendleton be reimbursed \$7,750.00 towards the repair of ten gravity sewer infiltration leaks. The lowest bid received was from R.I.C. Plumbing in the amount of \$7,750.00. This motion was carried.

Upon motion duly made by Robert B. Cliffe and seconded by Wright H. Ellis, it was resolved that the Administrative Board of Niagara County Sewer District #1 hereby approves the request of Mr. Riester request for the Town of Pendleton to be reimbursed for their I/I Project for 2014 for the repair of ten gravity sewer infiltration leaks. The lowest bid received was from R.I.C. Plumbing in the amount of \$7,750.00. This motion was carried.

Adjournment:

Upon motion duly made by Wright H. Ellis and seconded by Dennis Brochey the meeting adjourned at 4:33 p.m.